

GOVERNMENT OF ANDHRA PRADESH  
ABSTRACT

General Administration Department – Stationery - Purchase of certain stationery items for the use of General Administration (L&O.II) Department from M/s. Geeta Stationers, Hyderabad – Sanction of Rs.5,731/- Sanctioned- Orders – Issued.

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GENERAL ADMINISTRATION (OP.III) DEPARTMENT

G.O.Rt.No. 3585

DATED: 10.8.2011.

READ THE FOLLOWING:

1. G.O. Ms.No.148, F&P (FW-TFR) Dept., dt. 21-10-2000.
2. Govt.Letter No.24673 /OP.III/2011-1, dated 4-8-2011
3. Credit Memo. No.5252. Dated: 6-8-2011 from the M/s. Geeta Stationers, Hyderabad.

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O R D E R

Sanction is accorded for the payment of Rs. 5,731/- (Rupees Five thousand Seven Hundred and Thirty One only) to M/s. Geeta Stationers, Hyderabad towards the cost of Scribbling Pads, Pilot Pens, Reynolds Pens, File Covers etc., supplied for the use of General Administration (L&O.II) Department.

2. The above expenditure shall be debited to "2052 Secretariat General Services – MH. 090 Secretariat - SH.04 General Administration Department - 130 Office Expenses – 132 Other Office Expenses".
3. The General Administration (Claims.C) Department is requested to draw a crossed cheque in the name of the firm and hand it over to General Administration (OP.III) Department for forwarding the same to the above firm.
4. This order does not require the concurrence of Finance Department vide their U.O.Note No.39532/A/322/A2/TFR/96, Dated:20.09.1997.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

AJAY MISRA  
PRL. SECRETARY TO GOVERNMENT (POLL.)

To  
M/s. Geeta Stationers, Hyderabad.  
The General Administration (Claims-C) Department (2 copies)

The Deputy Pay and Accounts Officer, Secretariat, Hyderabad.  
Sf/Sc.

//FORWARDED::BY ORDER//

SECTION OFFICER